

**Title:** Community Violence Initiative State Manager (full-time, exempt)

**Reports to:** State Legislative Director

**Location:** Washington, DC or San Francisco, CA

The Community Violence Initiative State Manager will manage efforts in achieving progress toward Giffords' state priorities related to promoting evidence-based community violence reduction strategies in target states and increasing the amount of state investment for these programs. This role will serve as a liaison to elected officials, key stakeholders, and staff at the state level.

Position requires ability and willingness to travel up to 25% and interest in staffing occasional weekend and evening events.

**Duties + Responsibilities:**

- Execute work plans for advancing Giffords' community violence intervention and prevention priorities in multiple states
- Support relationships with lawmakers and their staff, stakeholders, and advocates through frequent communication and by providing guidance and resources on gun violence intervention and prevention strategies
- Monitor and report on legislative developments, typically including the budget process, on an ongoing basis
- Work with the community violence initiative director and the state legislative team to develop resources and materials in support of Giffords' community violence state legislative agenda
- Collaborate with colleagues to draft policy content for social media and press releases, or as needed
- Represent Giffords to state allies and partners to strengthen relationships, communicate Giffords' goals, and provide education and resources regarding community violence initiative
- Other duties as assigned

**Essential Skills + Experience:**

- One to three years' experience working with legislation or lobbying and advocacy at local, state, or federal levels
- Demonstrated work with and/or connection to communities, partners, and stakeholders affected by community violence
- Ability to manage and assess multiple programs and competing priorities in a fast-paced environment
- Ability to coordinate effectively with allied organizations, build new relationships, and create partnerships
- Demonstrated problem-solving skills and ability to be flexible
- Ability to travel
- Sense of humor and interest in working closely with people
- Excellent written, verbal, and interpersonal communication skills

Salary commensurate with experience. Competitive benefits include health, dental, and vision insurance, 401k plan with employer match, paid time off, paid parental leave, and paid holidays.



*Giffords is proud to be an equal opportunity employer committed to creating an environment that celebrates diversity, equity and inclusion. People of color, trans individuals, gender non-conforming individuals, women, people with differing abilities, and veterans are strongly encouraged to apply.*

---

## **ABOUT GIFFORDS**

Giffords is a nonprofit organization dedicated to saving lives from gun violence. Led by former Congresswoman Gabrielle Giffords, Giffords inspires the courage of people from all walks of life to make America safer.